



Joseph A. Petrino DDS, MS
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BROKEN APPOINTMENT POLICY

We have more patients who need dental care than we have room in our daily schedule to provide. When a patient does not show up for their appointment or cancels too close to their scheduled time, we are unable to fill this appointment time with another patient who desperately needs dental care. This policy is our attempt to ensure that both you and our other patients receive the dental care that you need.

Broken Appointments: Patients are only allowed ONE broken appointment in a 12-month period.

- Broken appointments are any time you are scheduled for an appointment, and you do not show for that appointment.
- Late cancelations are considered broken appointments. If you need to cancel your appointment, we ask you please call us at least 3 hours before your appointment time.
- Late arrivals are also considered broken appointments. If you do not arrive by 10 minutes after the start time of your appointment, it will be given to another patient.

Signature

Date